



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

April 20, 2021, 6:00 PM

ATTENTION: Park Board meetings are being held online via Zoom under Governor Inslee's public health proclamations regarding the COVID-19 virus. Members of the public are encouraged to join the study session and/or regular meeting by using the Meeting ID 885 6435 8715 Password: PenMet0420, or call in at +1 253-215-8782 Password: 6995603234. Meeting agendas can be accessed online at PenMetParks.org. Comments submitted via email will be read into the record during the meeting; the deadline to submit comments is 5 pm on April 19, 2021.

Call to Order: The meeting was called to order by President Babich at 6:03 pm

Commissioners Present:

Amanda Babich
Kurt Grimmer
Maryellen (Missy) Hill
Laurel Kingsbury
Steve Nixon

Outside Staff:

Jim Nelson/ D.A. Davidson
Curt Gimmestad/Absher
Sarah Fischer/BLRB
Matthew Struthers/Korsmo

Staff:

Ally Bujacich
Stacie Snuffin
Chuck Cuzzetto
Eric Guenther
Brycen Toney
Matthew Kerns
Brian Miller
Louise Tieman

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3a. Executive Director's Report

Executive Director Ally Bujacich welcomed and gave a brief background on PenMet's two new staff members, Recreation Sports Coordinator Brian Miller and Interim HR & Finance Manager Louise Tieman. Both Miller and Tieman introduced themselves. Bujacich reported that Tieman would be serving in this role until PenMet advertises the position and it is permanently filled.

Bujacich gave an employee update on the current Interim Recreation Manager Matthew Kerns' and said she intends to extend his temporary employment status until the position is advertised and permanently filled.

Bujacich informed the Board and Staff that the Salary and Benefits Committee had met to discuss an RFP process to engage a human resource professional to perform a staff salary survey and provide recommendations in various areas.



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Bujacich announced that Parks Appreciation Day is scheduled from 9 am – 12 pm on April 24, 2021.

3b. Bond Pricing Update

Bond Consultant Jim Nelson gave a brief update on the status and pricing of PenMet's bond. Nelson reported that the net borrowing cost is 2.57%, the District will receive just over 16 million dollars, and the first two years will be interest-only payments.

3c. Upcoming Recreation Events and Programs for Spring/Summer

PenMet Recreation staff gave a presentation on upcoming recreation programs and events for Spring and Summer 2021.

Commissioners thanked the recreation staff for all their hard work during the last year and the informative presentation.

3d. Tacoma DeMolay Sandspit Nature Preserve shoreline restoration update

Bujacich introduced Planning and Special Projects Manager Eric Guenther, who gave an update on the public meeting for the Tacoma DeMolay Sandspit Nature Reserve shoreline restoration taking place on April 21, 2021. Guenther shared that the purpose of the study and gave an overview of the public meeting's agenda.

3e. President's Report

President Babich welcomed PenMet's new Executive Director, Ally Bujacich.

ITEM 4 Consent Agenda

Commissioner Nixon made a motion to approve the consent agenda with the grammatical change requested to the 04/6/2021 Study Session Minutes. Seconded by Commissioner Hill. The consent agenda was approved with a 5-0 vote

4a. Approval of Minutes

04/06/2021 Study Session and Regular Minutes

4b. Approval of Vouchers

\$75,799.78 Reference Number 210101001 - 210401028

ITEM 5 Unfinished Business: None

ITEM 6 New Business

6a. Community Recreation Center Absher Project Management Contract Amendment #3 Resolution R2021-010

Executive Director Ally Bujacich provided a background on the agreement with Absher for project management for the Community Recreation project.



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Bujacich recommended that the Board approve Resolution R2021-010 for the proposed 3rd amendment to the Absher Agreement for CRC Project Management.

Commissioner Grimmer made the motion to approve Resolution R2021-010, authorizing the Executive Director to sign the Third Amendment to the Personal Services Agreement, in substantially the form attached, with Absher Construction Company to continue providing project management services for the Community Recreation Center project, seconded by Commissioner Hill. Commissioner Nixon and Bujacich discussed Absher's contract and what could happen if the schematic design phase timeline continues to be extended. The resolution passed with a 5-0 vote.

ITEM 7 Project Manager Update

7a. Community Recreation Center

Executive Director Ally Bujacich introduced new CRC Project Manager Curt Gimmestad/Absher Construction.

Bujacich introduced Sarah Fischer from BLRB. Fischer provided an update on the CRC design, including an overview of the schematic design process, estimate, proposed next steps, and proposed schedule. Fischer noted the program has not changed.

Bujacich directed BLRB to provide a schematic design that fits within the budget in a manner that supports the overall project schedule.

Commissioners expressed concerns and asked questions about the budget, schedule, and process. Discussion ensued.

President Babich requested that the CRC Operations Committee discuss next steps and come back with recommendations for the Board after they have met.

7b. Hale Pass Update

Bujacich reported that she is working with Absher and staff to follow up on the Hale Pass Renovation discussion from the April 6, 2021 Study Session at a future meeting.

ITEM 8 Comments by Board:

Commissioner Kingsbury thanked Guenther and staff for putting together the Parks Appreciation Day taking place on April 24, 2021, and that she would not be able to attend it this year.

ITEM 9 Next Board Meetings

Wednesday, April 21, 2021, Public Meeting at 6:00 pm. Tacoma DeMolay Sandspit Nature Preserve Shoreline Restoration

Tuesday, May 4, 2021 (Study and Regular) Via Zoom or Teleconference Study Session at 5:00 and Regular Meeting at 6:00 pm

ITEM 10 Executive Session: None

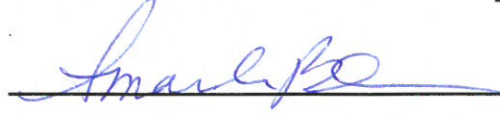


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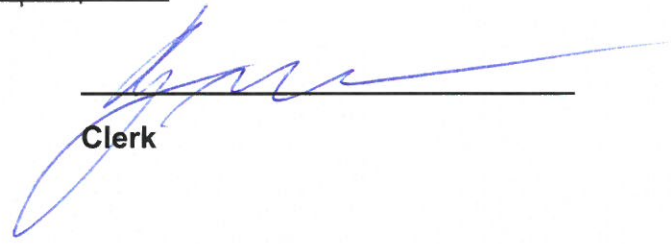
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ITEM 11 **Adjournment:** President Babich adjourned the meeting at 7:51 pm

APPROVED BY THE BOARD ON: 5/4/21



President



Clerk

Submitted By: Stacie Snuffin